

# DWN Idea Submission Template

Please forward the completed Idea Submission Template online at [info@discoveringwhatsnext.com](mailto:info@discoveringwhatsnext.com) or call 617-796-1419 for more information.

## Your Name: Email:Telephone

Type here...

## Today's Date: MM/DD/YYYY

## Other Background

Town where you live...  
Working/retired...  
Involvement with DWN...  
Experience or knowledge related to your idea...  
Attachments...

## Category (Process, Program, Resource, Other)

Type here...

## Name of the Idea (One sentence)

Type here...

## **Describe the idea**

In a short paragraph, explain the idea. You might find it helpful to include the following:

- Describe the current state of affairs that prompted the idea
- Describe what could be made better or what could be added
- Describe how the idea improves the current state ...

For example, would it get the message out about DWN, expand or improve programs, tap into some underused or overlooked resources, provide more benefit to consumers, increase involvement in DWN, generate contributions for DWN.

Type here...

## **Describe the relevance to DWN**

- Why should this idea be sponsored by DWN, how it is consistent with DWN's mission
- Does this idea impact any existing DWN programs?

Type here...

**Describe how hard or easy you think the idea will be to implement ?**

- When should we start?
- Who might need to be involved?
- How much time might it take?
- Will there be expenses?
- Will it be opportunities for making money? How? (Fees, Sponsorship, Grant Funding) How Much?

Note: DWN cannot charge fees for meetings that take place in the Library. However, a request for donations can diplomatically be made.

- What is the first step we need to take?

Type here...

**How will we know if the idea succeeds?**

- What results do you foresee?
- How would it be possible to measure the results?

Type here...

**Comments**

Type here...